

INPUTTING RESULTS

Scores can be input either online at the 'Association' site or uploaded with a Comma Separated Values (.csv) file. For scores to be input the 'Change Week' function must be activated (from the Association level) and this must be done for each round.

Change Week

To change the week of your Association site so you can enter results for the current round, from the Association home page:

1. Click on the 'Change Week' link from the left menu. The *Maintain Site* page is displayed.
2. Select the 'Round No.' (Round Number) from the drop down list. Click on the 'Update' button. The Association home page will be displayed.
3. It is now possible to access the 'Input Scores' link for the selected round/date to enter results.

Input Scores - The Online Process

From the Association home page:

1. Select the 'Results' link from the left menu. The *Select Grade* page is displayed.
2. Select the 'Input Scores' link. The *Input Scores* page for the current round/date is displayed.
3. Type in the results for each game and innings in the 'Wickets', 'Runs', 'Overs', 'Declared', 'Minutes' and 'Outstanding Performances' columns.
4. Select a 'RC' (Result Code) for the Home team and the Away team from the drop down list in the Result column if this is appropriate (see **RESULT CODES** section below for explanation).
5. When you have completed entering scores, scroll to the bottom of the page and click on the 'Update Scores' button. (Note that if you click on the Reset button, all of the scores entered will be deleted from the *Input Scores* page). The *Update Scores for Round* page is displayed.

Note

If you only have one day's results of a two-day match or partial results for some reason you can enter those results you have and enter a Result Code of 'PS' to represent Progress Score. This will allow for the partial results to be displayed on the system without having to wait for the full result to be available.

6. The 'Adj' (Adjustment) column is for points adjustments, e.g. if additional points are awarded or deducted for some reason. You can use decimal points in this field. The 'Notes' column is for additional notes on the game.

If you only wish to input scores for a single grade:

1. Select the 'Results' link. The *Select Grade* page is displayed.
2. Select the grade that you wish to input the scores for. The *Grade Tables* page for the current round/date will be displayed.
3. Select the 'Input Scores' link. The *Input Scores* page for the current round/date is displayed.
4. Type in the results for each game and innings in the grade in the 'Wickets', 'Runs', 'Overs', 'Declared', 'Minutes', 'Outstanding Performances' and 'Result' columns.
5. When you have completed entering scores, scroll to the bottom of the page and click on the 'Update Scores' button. (Note that if you click on the Reset button, all of the scores entered will be deleted from the *Input Scores* page). The *Update Scores for Round* page is displayed.

RESULT CODES

Cricket NSW have devised the specific match outcomes for the game of cricket and if you have added these Result Codes into the master file in 'Maintain RC' and the grade record when setting up the Association site (see manual section **ASSOCIATION SET UP**), you should be able to select the appropriate outcome from the drop down list in the 'Result' column.

REMOVING RESULTS

You can correct any errors by clicking on the browser 'Back' button to return to the *Input Scores* page. If you want to delete a score out of the system and not replace it with another score type a lowercase 'x' in the appropriate fields.

Input Scores - The Offline Process

DOWNLOAD DRAW/FIXTURES

From the Association home page:

1. Click on the 'Administration' link.
2. Click on the 'Maintain Years' link. The *Select Year* page is displayed.
3. For the selected year, click on the 'Download' link. The *Download Draw/Fixtures* page is displayed.
4. In the *Download Draw/Fixtures* page, click on the 'Press to Download' link. This will open the *File Download* dialog box.
5. Select the 'Save this file to disk' option, and click the 'OK' button. This will open the *Save As* dialog box.
6. Select the location for saving the file and click the 'Save' button. Once the download has finished, the message boxes will disappear.
7. The downloaded file will be in comma delimited format and can be imported into programs like Microsoft excel.
8. You can log off from the iSport system at this stage. Open the file (in your spreadsheet program) and enter the relevant game results.

Note

You need to add the Result Code abbreviation into the 'HGoals' (Home Goals) and 'AGoals' (Away Goals) fields.

9. Save the file in comma delimited format. When you are ready to upload the file, log onto the iSport system again.

Note

It is easier and safer to delete all the fixtures except those that you are inputting results for.

UPLOAD SCORES

You can upload the scores for all matches in a round via the 'Upload Draw/Fixtures' function. The process is as follows:

1. From the downloaded draw/fixtures spreadsheet enter all the relevant information for the selected round as described above.
2. Save the spreadsheet (as a comma delimited file) and close the spreadsheet application (i.e. Microsoft Excel).
3. Upload the updated file using the 'Upload Draw/Fixtures' function.
4. To access the 'Upload Draw/Fixtures' function from the Association home page:
5. Click on the 'Administration' link.
6. Click on the 'Maintain Years' link. The *Select Year* page is displayed.
7. For the selected year, click on the 'Upload' link. The *Upload Draw/Fixtures* page is displayed.
8. In the *Upload Draw/Fixtures* page, click on the 'Browse' button. This will open the *Choose file* dialog box allowing you to browse your local hard drive for the file you wish to upload.
9. Once you have located the file, select it and click the 'Open' button to return to the *Upload Draw/Fixtures* page.

10. Select the 'Validate Only' checkbox to show changes you are going to make with the upload process.

Note

'Validate Only' will not make the changes on the iSport system, this is simply a verification tool to show you what you will be changing before you actually make the change.

11. Deselect the 'Validate Only' checkbox to update the system.

12. To upload the file to the system click the 'Press to Upload' button.

Input Individual Player Statistics

Once you have entered a match/game score you can enter the individual player batting, bowling and fielding details for the match. To utilise this feature of the system you must have registered players and allocated them to the Team you are entering individual statistics for – see the manual section '**PERSON RECORDS**' for details on how to register and allocate players to Teams.

From the Association home page:

1. Select the 'Results' link from the left menu. The *Grade Table* page is displayed.
2. From the Grade Table select the grade that you wish to input the scores for. The *Grade Tables* page for the current round/date will be displayed.
3. Select the 'Input Scores' link. The *Input Scores* page for the current round/date is displayed.
4. From the 'Innings' column select the links Inn1 or Inn2 to enter individual player statistics for the appropriate innings. The *Input Batting* table for the innings selected is displayed.
5. In the *Input Batting* table select the Player's Name from the drop down list.

Note

If a player does not appear in the list then they are not registered or are not allocated to the Team - see the manual section '**PERSON RECORDS**' for details on how to register and allocate players to Teams.

6. Check the 'Bat' checkbox if the player batted.
7. Enter how many 'Runs' the player scored and the number of 'Balls' faced.
8. Select from the drop down list of options how the player got out.
9. Enter any additional information in the 'Notes' field.
10. Repeat this for each player.
11. When you have entered all the necessary individual batting information and 'Sundries' select the 'Update' button. You will be taken to the *Input Bowling* page automatically after updating the batting details.
12. In the *Input Bowling* table select the Player's Name from the drop down list.
13. Enter the information 'Overs'; 'Maidens'; 'Runs Ceded'; and 'Wickets Taken' in the Input Bowling table.
14. Repeat this for each player.
15. When you have entered all the necessary individual bowling information select the 'Update' button. You will be taken to the *Input Fielding* page automatically after updating the bowling details.
16. In the *Input Fielding* table select the Player's Name from the drop down list.
17. Enter the information 'Caught'; 'Run Out'; and 'Stumped' in the Input Fielding table.
18. Repeat this for each player.
19. When you have entered all the necessary individual fielding information select the 'Update' button. The *Match Report* page will be displayed with the individual player details for batting, bowling and fielding also shown.

MATCH REPORT

Once you have entered match results and individual player details you can also enter a commentary on the game or a Match Report.

From the Association home page:

1. Select the 'Results' link from the left menu. The *Grade Table* page is displayed.
2. From the Grade Table select the grade that the team you wish to input a match report for belongs. The *Grade Tables* page for the current round will be displayed.
3. Select the 'Club' the team you wish to input the report for belongs to from the Grade Table. The *Results & Fixtures* page for the Team is displayed.
4. Select the 'details' link in the Match column for the game you wish to enter a Match Report. The *Match Report* page is displayed.
5. Scroll to the bottom of this page and you will see a message: 'No match report for game played' and an [edit] link beside it. Select the [edit] link. The *Input Report* page is displayed.
6. You can enter the Match Report as plain text or as HTML (if you know this language or have a HTML editor like Front Page or Dreamweaver), by clicking on the appropriate radio button. If you enter your article as text you should make sure that you press the 'Enter' key between each paragraph so that the spacing is displayed on the screen.

Note

SAMSON is not a HTML editor, you must enter the HTML tags for your Match Report to appear as HTML.

7. You can also enter a 'Team Line Up' for this match by selecting the relevant players from the 'Name' drop down list. Enter the player's position, any notes on their performance and a sequence number to order the Team Line Up list.
8. Select the 'Submit' button. The *Match Report* page for the Team is displayed.